Else Kooi Laboratory – NIS – New User Registration (within TU Delft)

1- Go to https://nis.nanolabnl.nl/ and login with your TU Delft netID

| Select an a System | account to login to NanoLabNL Information | 1 |
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| Search | ٩ | |
| () If your i | nstitution is not listed, <u>eduID(NL) is available as an alternative</u> , | |
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| | Delft University of Technology | |
| edulD | eduID (NL) | |
| TU/e | Eindhoven University of Technology | |
| titeresteret at | University of Groningen | |
| UNIVERSITY OF TWENTE. | University of Twente | |
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2- Fill your personal data. In your first login you will be asked to insert some Personal, Organizational and Emergency Contact details.

If possible, do **not** check the boxes "*Hidden profile*" and "*Keep my e-mail address/phone number private*". This data is shared **only** to your fellow institute members and will ease the communication.

3- On the left search bar press on "*Personal*" and on "*My institute*". Here you can press on the "*Request Access*" button in order get the access to it. You need to first select "*Else Kooi Laboratory*", then your Organisation and your Department (research group or PI lab).

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| 2 | My profile | Type to search | | | | 🗊 Clear | | |
| 2 | o My security | Institute ≑ | Organisation ≑ | Requested at ≑ | State 🕇 | Actions | | |
| ē | My calendar | No records | | | | | | |
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| Д | My equipment | | | | | | | |
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| 12 | r My skills | | | | | | | |

4- After adding your *"Registration goals"* and selecting the correct *"Member Type"* you can finalize your request by pressing the *"Request Access"* button at the bottom of the page.