Change User Membership of Groups

This manual provides instructions on how to change user membership of groups using the UMRA Form *Change User Membership of Groups.* This wizard is used for adding and removing groups to and/or from a single user account. Because of security it is only possible to add groups to the user for which you are a GroupAdmin. There are no restrictions for removing group memberships from a user account.

Start the **UMRA Forms** application by double clicking the shortcut on your desktop.



- In the left pane you'll find all the Forms that are available to you.
- Click on Change User Membership of Groups to load the form.

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Available forms         ×           Activate Online Mail Archive         Change AppV Package Membership           Change Group Membership         Change User Membership           Change User Membership         Change User Membership           Change User Membership         Change User Membership	Change User Membership of Groups	
Functional Print Accounts	Welcome to the Change User Membership of Groups Wizard	
Manage External Accounts     Manage Folders     Manage Folders     Manage Folders     Manage Gouet Accounts     Manage Gouet Accounts     Manage DervIVP Accounts     Manage DervIVP Accounts     Manage DervIVP Accounts     Manage Darbervint     Manage Darbervint Accounts	This wizard is used for adding and removing groups to and/or from a single user account. Because of security it is only possible to add groups to the user for which you are a GroupAdmin. There are no restrictions for removing group memberships from a user account. If you want to add or remove multiple user accounts to a single group, use Change Group Membership instead. Click Next to continue.  Next > Cancel	
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- Click on the *Next* button to continue.

To be able to use the function you'll have to be a member of at least one GroupAdmin group. If you are, you can continue using the function.

Change User Membership of Groups

Enter a NetId, first name or last name and click on the Search button..

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Available forms ×			
Activate Online Mail Archive	Change User Membership of Groups		
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📰 Change User Membership of Groups			
📰 Copy Group Membership	Enter the users' NetID or name		
Functional Print Accounts			
Manage External Accounts			
Manage Folders	hjafary Search		
Manage Functional Mailbox	Enter a Netid, first name or last name and click on the Search button.		
Manage Groups	Select the user that is to receive new group memberships.		
Manage Guest Accounts			
Manage Logon Workstations			
Manage OpenVPN Accounts	Display Name / NetID User Common Name		
Manage Projects	🔓 Hamid Jafary hijafary Jafary, H. (hijafary)		
Manage sharepoint Accounts			
Reset Password			
Unix Attributes Group			
Upgrade Homefolder Quota			
Upgrade Mailbox Quota			
View User Details			
	Select a user from the above list and click Next.		
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- Select a user from the above list and click Next.

Change User Membership of Groups

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Activate Online Mail Archive     Change AppV Package Membership     Change Group Membership     Change User Membership of Groups	Change User Membership of Groups			
Change Oser Membership of Oldups	User: Hamid Jafary			
Manage External Accounts Manage Folders	FirstName: Hamid LastName: Jafary			
Manage Functional Mailbox				
Manage Groups	E-mail Address: H.Jafary@tudelft.nl NetID: hjafary			
Manage Logon Workstations				
Manage OpenVPN Accounts	Current Group Memberships:			
Manage Sharepoint Accounts	GroupName /			
Measuring PC accounts	28 04 GB - Personal Mailbox Quota			
Reset Password	AllEmployees     GG_FM-ConsignatieDienst-ICT			
Unix Attributes Group	CG_FM-ConsignateDensitic 1     BUD-ICT-SSC-SYS-Employees			
Upgrade Homefolder Quota Upgrade Mailbox Quota	A UD LCT-SSC-SYS-Windows			
View User Details	22 UD-ICTFM-Employees			
	Click Next to add or remove groups.			
	< Back Next > Cancel			
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- Select a group and click Next.

Change User Membership of Groups

Enter a (part of) the groupname and click on the Search button.

Note: Only groups that you are a GroupAdmin for will be shown and can be added.

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Available roms     Available roms     Available roms     Available roms     Available roms     Available roms     Change AppV Package Membership     Change User Membership of Groups	Change User Membership of Groups			
Copy Group Membership	Add Groups			
<ul> <li>Manage External Accounts</li> <li>Manage Folders</li> </ul>	UD-ICT-SSC-SYS-GroupAdmins Search			
<ul> <li>Manage Functional Mailbox</li> <li>Manage Groups</li> <li>Manage Guest Accounts</li> <li>Manage Logon Workstations</li> </ul>	Enter a (part of) the groupname and click on the Search button. Note: Only groups that you are a GroupAdmin for will be shown and can be added.			
Manage OpenVPN Accounts Manage Projects Manage Sharepoint Accounts	GroupName /			
<ul> <li>Measuring PC accounts</li> <li>Reset Password</li> <li>Unix Attributes Group</li> </ul>				
Upgrade Homefolder Quota Upgrade Mailbox Quota				
📳 View User Details				
	Select one or more groups the user will be made a member of. (Use Ctrl and click to select multiple groups) Click on the 'Add more' button to add more groups with a different name. Currently selected groups will be remembered.			
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- Select a group and click Next.

Change User Membership of Groups

Please select one or more groups to remove the user from these groups. (Use Ctrl and click to select multiple groups) Do not select any groups here if you're only adding groups to a user account. **Note: Only regular faculty, apps and project groups will be shown and can be removed.** 

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File Edit View Tools Help			
File Edit View Tools Help	Change User Membership of Groups  Remove Groups  Please select one or more groups to remove the user from these groups. (Use Ctrl and click to select multiple groups) Do not select any groups here if you're only adding groups to a user account.  Note: Only regular faculty, apps and project groups will be shown and can be removed.  StrougName /  DUCT-SSC-SYS-Employees UDUCT-SMC-SYS-Windows  UDUCT-SMC-SYS-Windows	-	×
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- Select a group and click Next.

Change User Membership of Groups

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Available forms         ×           Change AppV Package Membership         Change Group Membership           Change User Membership of Groups         Package Membership	Change User Membership of Groups		^
<ul> <li>Copy Group Membership</li> <li>Functional Print Accounts</li> <li>Manage External Accounts</li> </ul>	Summary The following group memberships will be added to account hiafary:		
Manage Folders	GroupName /		
Manage Functional Mailbox Manage Groups	23 UD-ICT-SSC-SYS-GroupAdmins		
Manage Groups			
Manage Logon Workstations			
Manage OpenVPN Accounts			
Manage Projects			
Manage Sharepoint Accounts Measuring PC accounts			
Reset Password			
🔄 Unix Attributes Group			
📳 Upgrade Homefolder Quota	The following group memberships will be removed from account hjafary:		
Upgrade Mailbox Quota View User Details	GroupName /  But UD4CT-SSC-SYS-Windows		
View User Details	UD-ICT-SSC-SYS-Windows     UD-ICTFM-Employees		
	The user account will be added and/or removed to groups when clicking Next. To abort any group membership change click Cancel.		
	< Back Next > Cancel		
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It is possible to select another group by clicking **Back**.

To continue, click *Next*. No changes will be made yet, another summary screen will be shown.

Change User Membership of Groups

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	Results Arring Value of the following groups: Change User Membership of Groups Arring Value of the following groups: Change Arring Value of the following gr		
	Finish		
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The list shown here is the actual list of groups that is added to the user account. When you click *Next*, the groups are added.

- Click *Finish*.