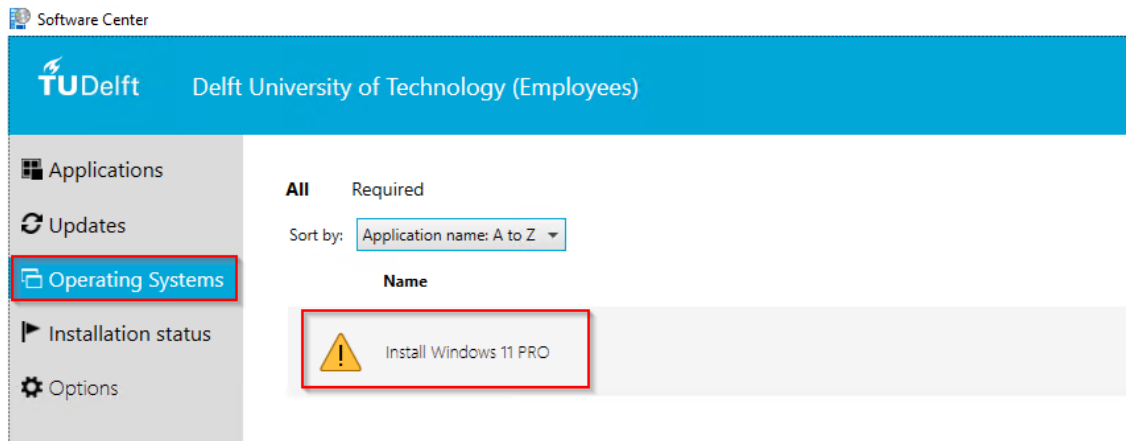


Manual for installing Windows 11 via Software Center (With network cable on campus)

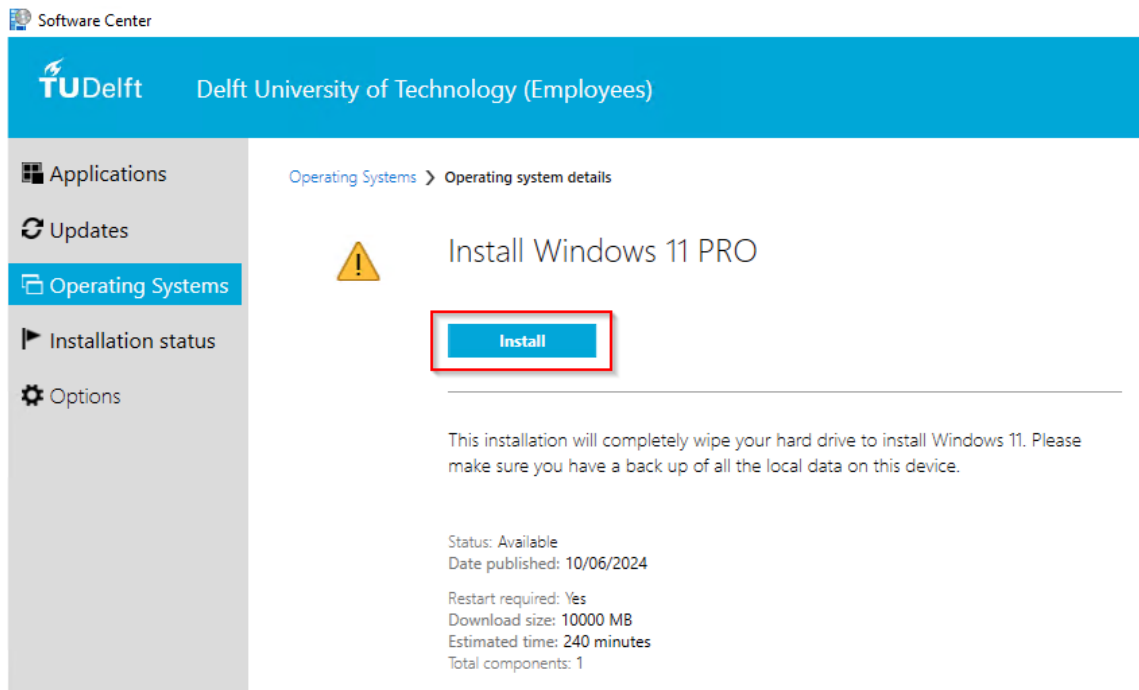
Do not use a docking station but connect the network cable directly to your laptop. Make sure the laptop is connected to the power adapter (power cable)

You can start the Windows 11 installation by going to the 'Software Center', choosing the 'Operating System' tab and click on 'Install Windows 11 PRO'. Or click on [this link](#) to go directly to the installation of Windows 11.

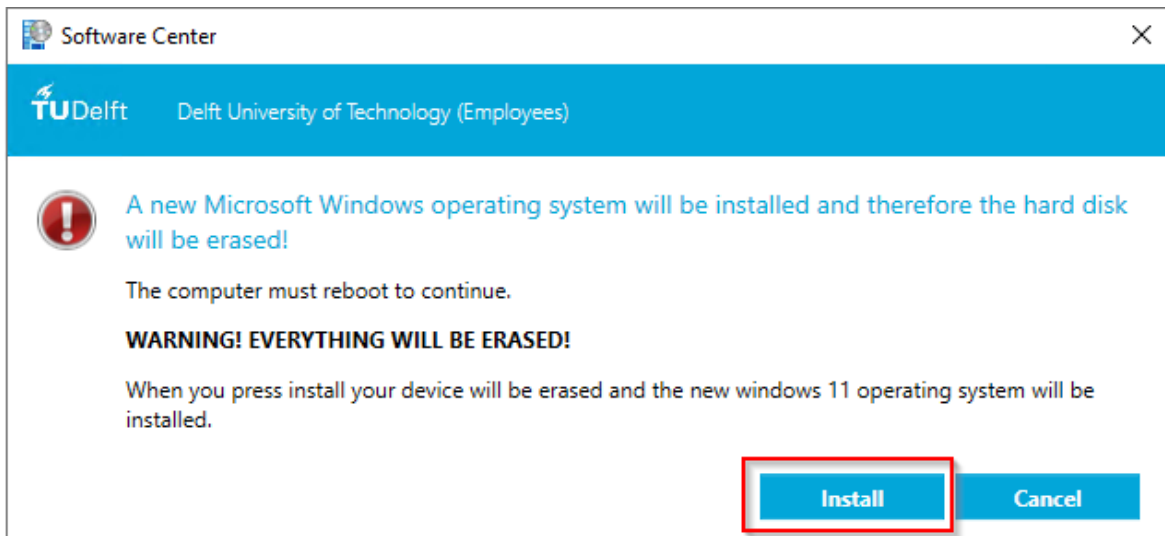
Make sure that during the installation of Windows 11 you occasionally check whether you as a user need to perform certain actions (such as restarting or clicking “OK”).



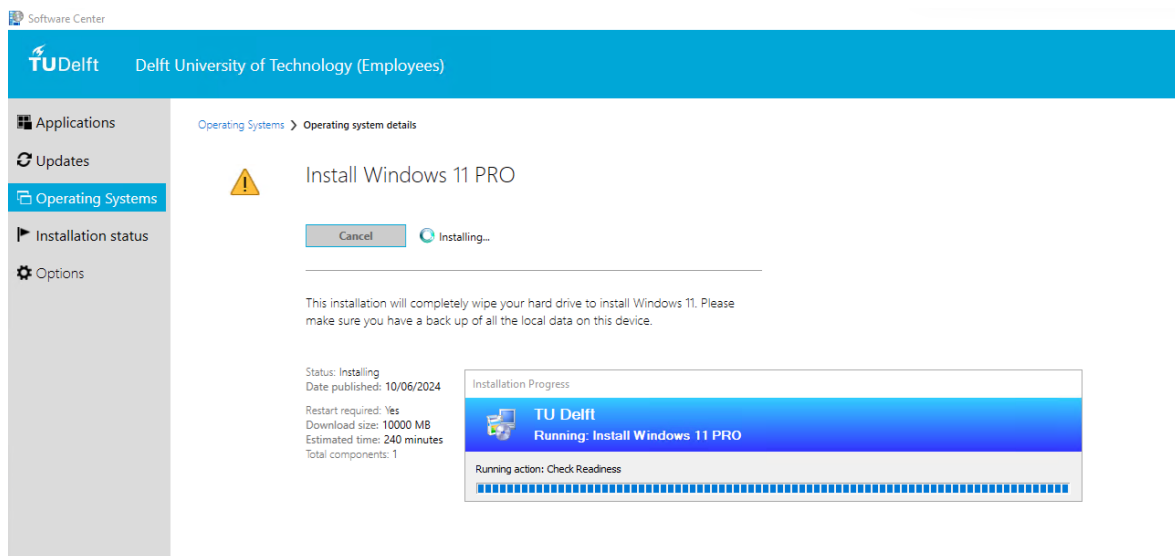
- Click on “Install Windows 11 PRO”. You will only see this message if it is your time period to install Windows 11. When it is your turn, you will receive an email and a pop-up informing you that you can install Windows 11.



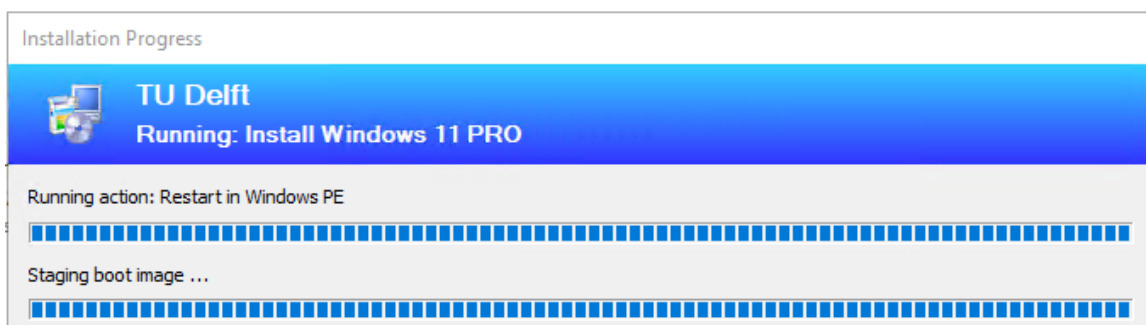
- Click “Install” to start the installation.



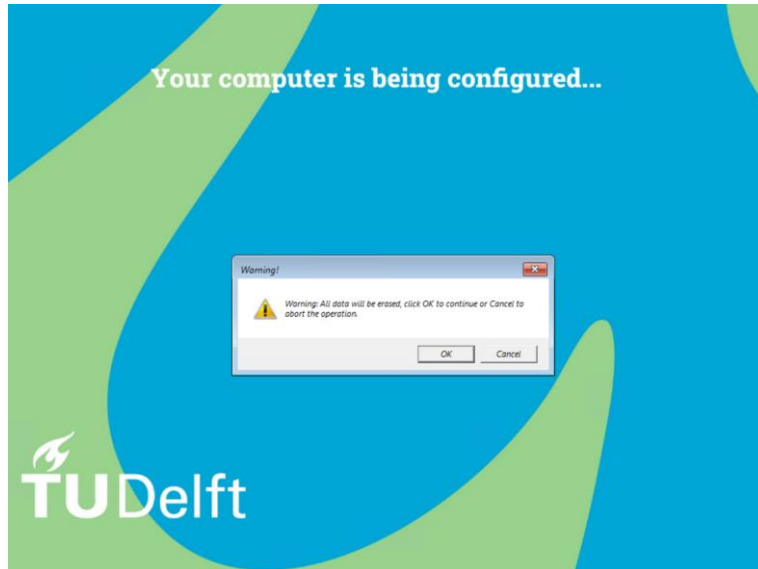
- Click "Install" after you are sure that all local data has been secured.



- The installation will then start running.



- The system will then restart.

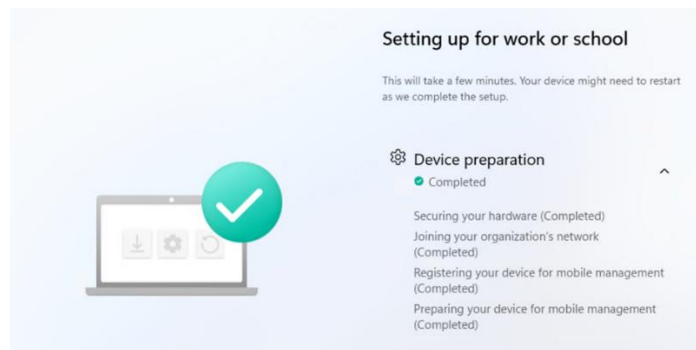


Click “OK” after you are sure that all local data has been secured. The installation will completely erase the disk after which Windows 11 will be installed.

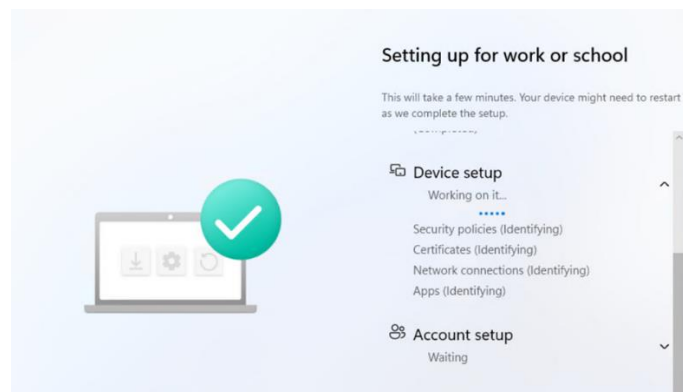
Your computer will be provided with a clean Windows 11 installation in three steps:

1. Device preparation
2. Device setup
3. Account setup

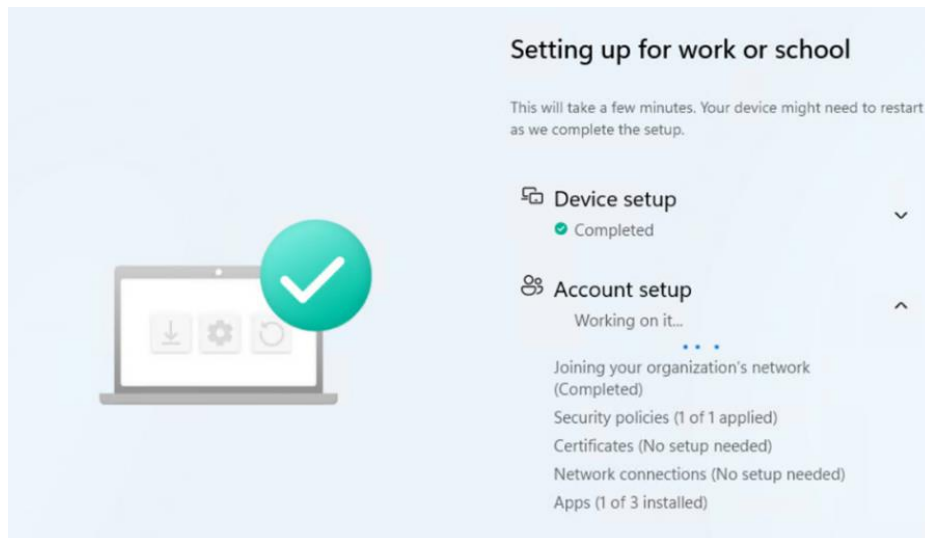
When these three steps have been completed successfully, you can get started with your new Windows 11 workplace.



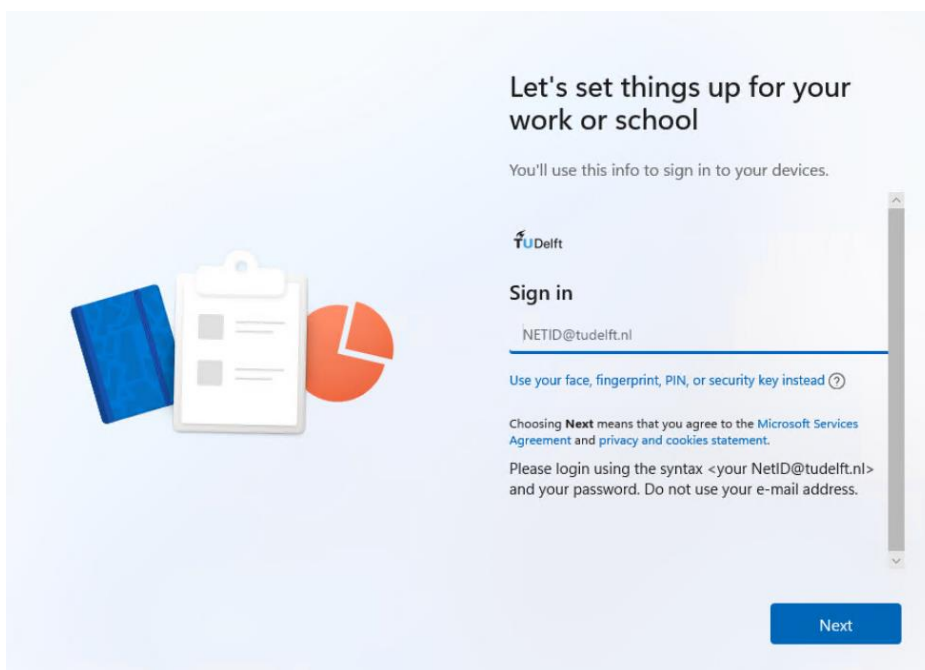
- Step 1 is completed.



- Working on completing step 2



- Step 2 is completed



- Your computer is now ready to be used
- Log in with your NetID including @tudelft.nl (e.g. jjansen@tudelft.nl) to complete step 3.

Getting started with Windows 11

Congratulations on your new Windows 11 workstation.

Just a few more steps and Windows 11 is ready for use. Turn on your laptop and connect to the network (on campus or elsewhere). There is no need to connect your laptop to a network cable.

Make sure you have an authenticator app (basis on OTP) available/installed on your mobile phone.

Log in

Log in with your NetID including @tudelft.nl. For example: jjansen@tudelft.nl. Follow the instructions on your laptop to install Windows 11. Depending on your internet connection, it will take around 10 to 30 minutes until your laptop is ready to use. Note that all kinds of things are still being synchronised and set up in the background. This may take some time.

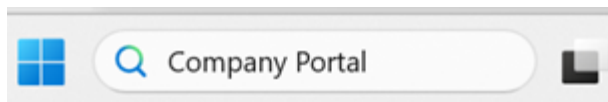
Need help?

If something goes wrong during the installation, please report it in the Self Service Portal (go to tudelft.topdesk.net, click on 'ICT services', then click on 'I have another question') or drop by the Service Desk in your building.

Install additional software

During the installation of Windows 11, default software is automatically installed on your workstation. Standard software includes M365 apps (consisting of Word, Excel, PowerPoint, Outlook, OneNote, Teams), eduVPN and the Company Portal

Additional software can be retrieved from the Company Portal. Type Company Portal in the search bar at the bottom of your screen. Since the workstation comes in English by default, it is called Company Portal. After changing it to Dutch, it is called Bedrijfsportal. Please note: the first time, it may take a while until the Company Portal is visible in your new workplace.

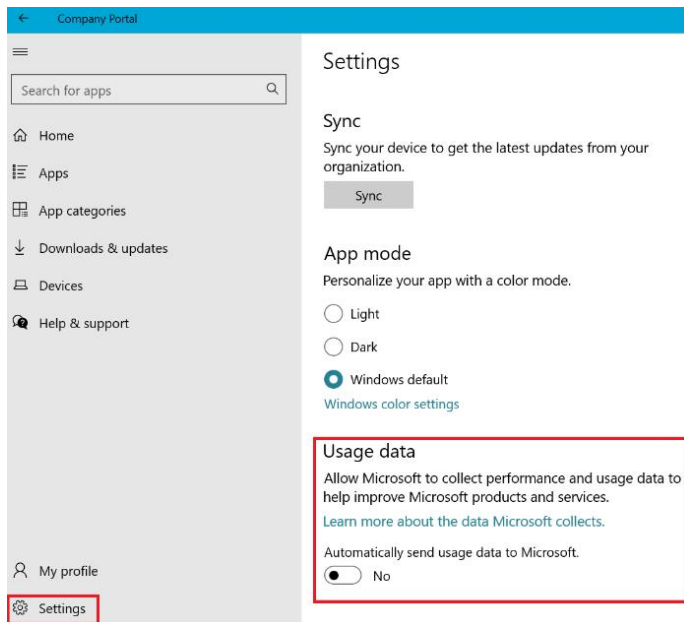


If you have previously requested an application for which you needed permission, it will be immediately available to you in the Company Portal and you will not have to ask for permission again.

Use the '[Request Software](#)' form (go to tudelft.topdesk.net, click on 'ICT services, then click on 'IT Workspace', then click on 'Software') to request software that is not yet in the Company Portal .

Privacy settings

For privacy reasons, it is recommended to turn off the option 'Automatically send usage data to Microsoft'. This can be done in the Company Portal, go to Settings > Usage data:



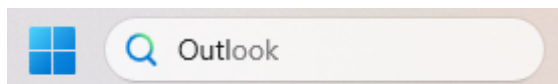
Windows Hello for Business

On new laptops running Windows 11, it is possible to log in with a password, PIN, fingerprint or facial recognition. This is called Windows Hello for Business. You can set this up during the initial installation of your workstation or later via **Start > Settings > Accounts > Sign-in options**.

This data never leaves the device and is securely stored locally.

Access to email

To access your emails, you need to launch the Outlook desktop app once (*The New Outlook app is not yet available*). Follow the instructions to set up your email. Pin the Outlook app to your taskbar for easy access.



Temporary local admin rights

The Windows 11_system does not have local admin rights. To get temporary local admin rights, you can install the Admin By Request' application in the Company Portal. In exceptional cases, it is possible to obtain permanent local admin rights. Your director or department manager should request dispensation using this [form](#) and accept the risks.

OneDrive as storage location

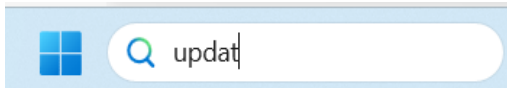
We recommend using OneDrive to store your personal files. For more information, see the manual on the [intranet](#).

eduVPN for a secure connection

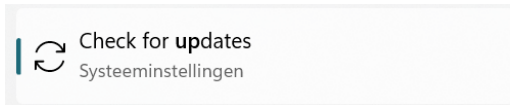
Use eduVPN to surf securely and connect to the TU network. If you want to print from home on campus or use the network drives, you need a connection via eduVPN. Check the [Self Service Portal](#) for more information about eduVPN.

Check for updates

Check that you have the latest updates (virus scans, drivers, etc.). Type 'updates' into the search bar at the bottom of your screen to check for updates:



Then click 'Check for updates'. Follow the steps on your screen:



Planting trees with search engine Ecosia

In collaboration with GreenTU, Ecosia is set as the search engine for the default browser Edge. While you find what you are looking for, this green search engine plants trees where they are needed. Every month, TU Delft receives reports on how many trees have been planted by Ecosia. You can change the default search engine yourself.

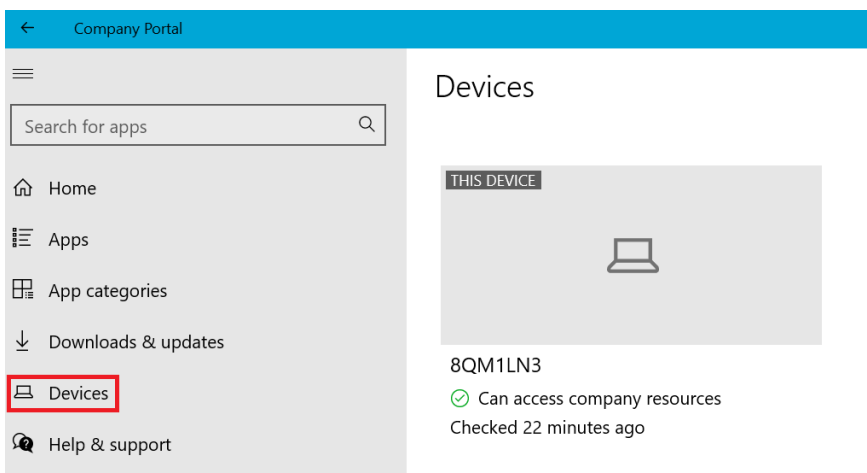
Tips and tricks for Windows 11

Join the Community [M365 and Teams support](#) for tips and tricks for Windows 11.

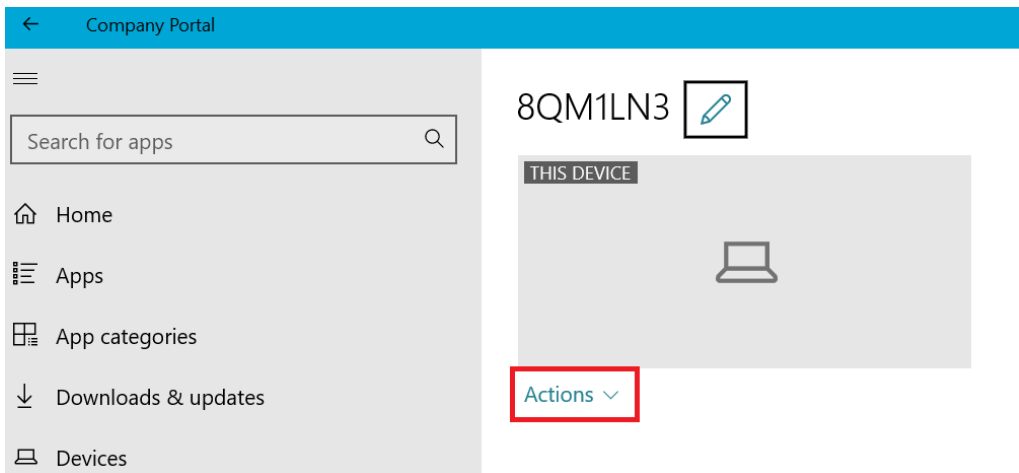
Reset Windows 11

If you want to reset your Windows 11 workspace, you can do this yourself by following the instructions below. Your workstation will be restored to its original state as delivered from the vendor:

In the Company portal, go to 'Devices'



Select the device you want to reset and click on 'Actions'.



Choose 'Reset' to reset your device.

