Requesting documents from another library

TU Delft Library, 30 January 2019

You can request articles, chapters or books from other libraries inside and outside the Netherlands in the following way.

Step 1

Go to the <u>TU Delft catalog</u> and sign in.

Ťu Delft	Library Linka 🗸 Sign In
Search TU Delft and beyond.	
	Q Advanced Search

Step 2

If you are a TU Delft employee or student, you select TU Delft in the list of institutions and sign in.

TUDelft Delft University of Technology	
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If you are an external customer, select the Onegini option and sign in.

Social ID | Onegini

Step 3

You are now signed in.

T UDelft		Library Links 👻 Rene 👻		
Search TU Delft and beyond.	R Sared S	My Account My ILL Requests C Import My Lists My Personal Lists My Saved Searches My Communication Preferences		
		Sign Out Q Advanced Search		

Step 4

Look up the requested article, chapter or book. Put the checkmark on the left on "Libraries worldwide" to search outside the TU Delft collection.

 ▶ Library ♥ Libraries Worldwide Libraries in The Netherla TU Delft Central Library Architecture Civil Engineering 	2. ands	Roads to Rome by John. Heseltine Print Book ©2005 "A lifelong love affair with Italy prompted travel photographer J journeys he made along five of the ancient Roman roa Read Held by: Libraries in The Netherlands	ohn Heseltine to create his own visual re More	cord of a unique series of 아 Link 폴 Email ☆
Step 5				
Click on "Request it	em".			
Libraries Worldwid Request Item	le			112 Libraries
Search location:	Prometheusplein 1, D	Delft		Q
Institution		Libraries	Distance	
⊕ <u>Rijksmuseum I</u> <u>Amsterdam Lik</u>	Research Library prary	Bibliotheek Rijksmuseum Amsterdam	52.78 km 💡 <u>Map</u>	
+ Openbare Bibl	liotheek Amsterdam	Public Library of Amsterdam; OBA	55.15 km 💡 <u>Map</u>	
Einstitut <u> Bibliothek </u>	für Kunstgeschichte,		668.31 km 💡 <u>Ma</u> j	<u>0</u>

Step 6

Fill in the application form. Enter the date that you need the item and check whether the contact details are correct.

equired field		
About my item		
rtie: *	Author.	Publisher.
loads to Rome	John Heseltine	[Getty Publications]
Place of Publication:		ISBN
Los Angeles Calif.]	2005	9780892368273
itle of chapter:	OCLC number. 62793024	-
About my request		
Service Type: *	Needed before (yyyymmdd)	Amount Willing to Pay
OAN	(YYYY-MM-DD)	
comments:		

Step 7

And submit your ILL (Interlibrary Loan) application.

Submit Request	Cancel
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Step 8

The order can now be viewed under "My ILL Requests"

ťι	ČU Delft						Rene 👻
	Account Details -	Rene					
	Your request has been submitted for the following: Roads to Rome Your request ID is <u>193280467</u> .						
	Interlibrary Lo	an Requests				8 Requ	jests
	Create Requ	est		5	Sort by:	Most Recent Viewing last 60	• Days
	Request ID	Title	Status	Pickup Location			
	<u>193280467</u>	Roads to Rome by John Heselline Book	Unknown	Central Library			

Step 9

Do you have questions or feedback? Contact Ask Your Library via <u>Library@tudelft.nl</u> or +31 (0)15-278 5678