

Date  
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Subject Providing information

*Confidential*

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Dear sir / madam,

Regarding a request due to a delay in study as a result of (psychological) problems, we would like to be informed about your treatment. Please answer the questions below in a letter and give this to your client.

1. What was the timeframe of treatment?
2. What was your diagnosis?
3. What treatment have you set?
4. If your profession allows you to answer: How do you assess the impact of the (psychological) problems on the study?

Thanks in advance for your cooperation.