

# Guide for TU Delft travel report on studies

After completion of every study period, the grant awarding agencies require a report from the student detailing what he or she has achieved. Besides feedback to the grant awarding agencies, feedback to the TU Delft is also important. After all, your experience can help improve the information concerning the institution and the country where you have been for the benefit of other students.

In compliance to the General Data Protection Regulation (AVG), Participant gives consent to publishing their Travel Report on the protected Study Abroad website (<http://partneruniversities.tudelft.nl>) and processing their personal data within the Erasmus + Administration. Should you wish to revoke your permission to place your travel report on the abovementioned website, you can do so by sending an email to [erasmusgrant@tudelft.nl](mailto:erasmusgrant@tudelft.nl). Revoking your permission can not be applied retroactively, meaning that if your report has already been placed on the abovementioned website, this will only be removed after the period indicated has lapsed (3 years).

By following this list of subjects (1-9), you can create a travel report (A4) with the following:

- Three to four pages in length (at least 2000 words).
- A report format - removing the questions below.
- Include some pictures, if possible.
- Please mention any warnings or tips that could be important to fellow-students, and the staff of the Education Service Centre.

## 1 General information

- Provide the following general information, point-by-point:
  - Your name
  - TU Delft degree programme
  - Country and town
  - Name of university (faculty and subject group) or company abroad
  - Period abroad (from dd/mm/yyyy to dd/mm/yyyy)
  - Composition of study programme: subjects/project/internship/graduation or other

## 2 Preparation and contact with your own faculty

- Briefly explain where you have been and what study programme or work you have done abroad.
- How did you obtain information: what information, where and from whom? Are you happy with this information?
- Was it easy to arrange the recognition of your study results in advance? Do you expect the results to be fully recognised after you returned from abroad?

## 3 Study programme

- Explain what study programme or work you have done and why you really wanted to do this abroad.
- Did the study programme or the internship work meet your expectations?
- What was the level? Did the study programme fit in well with your studies at TU Delft?
- Which lectures or elements can you especially recommend?
- Were you pleased with the admission procedure at the host institution? Can you describe it
- How was the communication with your supervisor in Delft?
- Was the study period abroad long enough, too short, or too long?
- Was it easy to arrange approval of your course package in advance?
- How did you choose your courses? Was the course catalogue up to date and easy to consult
- Did you successfully complete all courses at the partner university?

## 4 Funding and prerequisites

- Was it easy to apply for your Erasmus scholarship?
- Are you pleased with the information and service you received regarding your Erasmus+ scholarship?
- Was the cost of living higher than in the Netherlands? If so, how much more; if not, how much lower? Which costs were noticeably higher or lower?

- Did you arrange insurance (medical expenses, third-party liability)?
- What did you take with you to make payments? (cash, cheques, credit card?)
- Give a brief summary of your overall spending on cost of living for a month:

Accommodation	€ _____
Food	€ _____
Insurance	€ _____
Local travelling costs	€ _____
Textbooks/course material	€ _____
Entertainment	€ _____
Language course	€ _____
Other	€ _____
<b>Total</b>	<b>€ _____</b>

## 5 Accommodation

- Was accommodation arranged by the Host University when you arrived abroad? If so, how were you housed? (student house? With other foreign students? Etc.) If not, how did you arrange your accommodation ?
- How was your room? Was it quiet, clean, comfortable etc?

## 6 Language and Culture

- In which language were your lectures given or were you supervised at the host institution?
- How was your knowledge of this language? Did you follow a language course in advance? If so, where?
- What was it like to communicate in the foreign language?
- Can you provide tips for getting to grips with the foreign language?
- Did you perceive major cultural differences between Delft and the country abroad? Did that lead to communication problems?
- Could you easily make friends with local students or was that difficult?

## 7 Free time

- How did you spend your free time?
- What did you do to build up a circle of friends and acquaintances?
- Are there societies/cafes/restaurants/activities that you can recommend?

## 8 Travelling

- Did you consider travelling sustainably?
- How did you travel to your destination (plane/train/bus/car) and how did that go?
- What was the public transport like there?
- Do you have any warnings and tips related to travelling?

## 9 Other

- Is there a realistic possibility, after your studies in Delft, of finding a job at graduate engineer level in the country you visited? Would you want that and why or why not?
- What added value did you gain from your stay abroad?
- How would you describe your exchange period in one sentence?
- What would you like to say to students who are planning to go abroad?

## 10 Quote

- Describe your overall experience and/or scholarship experience in 1 or 2 sentences or a short paragraph.

- If you provide a quote, you give permission to the mobility team to place your quote on our TU Delft website. The quote will remain for a maximum of 1 year and will be deleted from the database.