

# Expand your horizon!

## Going abroad during your study?

The International Office 3mE advises how you can apply at subject related Partner Universities all over the world.



# Exchange Information and Checklist

studyabroad.3me.tudelft.nl/exchange  
International Office 3mE Brightspace

1	Orientation	<p><b>To do 1:</b> Complete your first year (60 ECTS) at moment of registration. <input type="checkbox"/></p> <p><b>To do 2:</b> Think about the financial consequences of going abroad. <input type="checkbox"/></p> <p><b>To do 3:</b> Enroll in International Office 3mE BrightSpace page, and check the exchange requirement <input type="checkbox"/></p>
2	Application	<p><b>To do 4:</b> Prepare your application (CV, Motivation, GPA list, Study programme). <input type="checkbox"/></p> <p><b>To do 5:</b> Complete the online application in Osiris before December 1, 23:59 hrs 2022 <input type="checkbox"/></p> <p><b>To do 6:</b> Upload all your application documents in OSIRIS before 1 December 2022. <input type="checkbox"/></p>
3	Nomination	<p><b>To do 7:</b> After you are nominated by the faculty 3mE, apply at the host university before their deadline. Find out which documents are needed as quick as possible! <input type="checkbox"/></p> <p><b>To do 8:</b> Get your courses approved before 8 May 2023 by the board of examiners. Check BS for instructions. <input type="checkbox"/></p> <p><b>To do 9:</b> Apply for a scholarship. See BS for more info. <input type="checkbox"/></p> <p><b>To do 10:</b> Register in Osiris. <input type="checkbox"/></p> <p><b>To do 11:</b> Check: OV vergoeding, visa requirements, housing, vaccinations, TU Delft safety course. <input type="checkbox"/></p>
4	Mobility	<p><b>To do 12:</b> If your study programme changes, ask approval again. Check BrightSpace for instructions. <input type="checkbox"/></p> <p><b>To do 13:</b> Prepare your return: ask for your transcript of records at host university after completing all your exams. Check BS for more detailed info. <input type="checkbox"/></p>
5	Return	<p><b>To do 15:</b> Send your transcript of records to the International Office of 3mE. <input type="checkbox"/></p> <p><b>To do 16:</b> Complete the necessary paperwork for the scholarship you received. <input type="checkbox"/></p>

## Walk-in hours:

Monday(on campus) and Thursday ([online](#)) from 12h30 to 13h30.

If necessary, you can make an appointment on the website.

Check Brightspace for the on campus hour and the link for the online hour

## Exchanges Deadlines:

- Application: 1 December 2022

- Approval of study program: 8 May 2023