

Student name
Student ID
(Personal) e-mail address
Phone number
Thesis Title

Thesis Preparation

- By ticking this box, I declare that I finished CIEM0400 Thesis Preparation with registered approval in Osiris. Note that without ticking this box, approval of the kick-off proposal may not be given.

Graduation Agreement

For all TU Delft students that graduate at a company a graduation agreement is required in which all conditions for the graduation are stipulated and agreed upon by the company, the student and TU Delft. The procedure for this graduation agreement is available on the Faculty CEG student portal.

- By ticking this box, I declare that I am graduating at a company and that the graduation agreement has been signed by all parties involved.
- By ticking this box, I declare that I am that I am not graduating at a company and a graduation agreement is therefore not required
- Note that without ticking any box, approval of the kick-off proposal may not be given.

Registering your Supervision and Assessment committee

Conditions for the composition of the Graduation Assessment Committee

The Graduation Assessment Committee is composed according to article 23 of the Rules and Guidelines of the Board of Examiners. The chairperson of a CIEM assessment committee must be a full professor, associate professor or assistant professor at the faculty of Civil Engineering and Geosciences. The second examiner in the assessment committee must represent a different section of this faculty. In case of an assessment committee of three members or more, the second examiner may also represent a different faculty of the Delft University of Technology, provided at least two members represent the faculty of Civil Engineering and Geosciences.

Composition Graduation Supervision and Assessment Committee

Role	Titles and names members	Section/Faculty/Company	Examiner (Y/N)**
Graduation Chair*			
Main Supervisor*			
Secondar Supervisor			
Additional Supervisor			
Company supervisor			No
Company supervisor			No

*) Compulsory. Note that any additional supervisors may be added to the committee later using a form CIEM 1-a, but must be registered before the green-light meeting.

**) Make sure to register the examiners (assessors) in your committee who will be judging your thesis work. The first examiner is usually the chair person, while the second examiner is usually your main thesis supervisor, but this role can be filled by another supervisor in the committee as well if they match the criteria listed above. Please note that only TU Delft faculty staff may act as examiners according to article 23 of the Rules & Guidelines of the Board of Examiners.

Signature Graduation Chair For approval kick-off proposal	Signature for Committee Approval (Coordinator) On behalf of the Board of Examiners
<p>Name:</p> <p>Date:</p>	<p>Name:</p> <p>Date:</p>

To finalize this form, submit this filled in and approved version of this form by your graduation chair, to your track- or graduation coordinator. The coordinator will check and approve the form on behalf of the Board of Examiners. Consult this [page](#) to find the correct staff member.

Coordinators finalize this form by submitting it to MSc-Civil-Engineering@tudelft.nl.