

Annual report Board of Studies TIL Academic year 2022-2023

Faculties CEG – 3ME – TPM - Delft University of Technology

This annual report of the Board of Studies Transport, Infrastructure and Logistics [TIL] provides an overview of its actions during the academic year 2022-2023. This review serves to inform people and bodies within the TU Delft concerned with the TIL programme about the status of recent and ongoing items within the BoS TIL programme. Also, this document gives new BoS TIL members insight into recent and ongoing items and supports the progress of actions in the coming year.

BoS TIL is an active committee who in a constructive-critical manner works to ensure the highest quality of education in the TIL program. BoS TIL interacts regularly with teachers, students, Board of Examiners, Education & Student Affairs, and the TIL Program Coordinator and TIL Director of Studies. The BoS consists of 6 members, of which 3 staff members and 3 student members. In 2022-2023 the board consisted of:

Staff members

	<i>Since</i>	
Bilge Atasoy (3mE)	January 2020	chair
Yousef Maknoon (TPM)	January 2020	
Egidio Quaglietta (CEG)	September 2020	

Student members

	<i>Since/Till</i>	
Floor van Lunen	Till December 2022	commissioner of education Dispuut Verkeer
Ian Trout	Since November 2022	commissioner of education Dispuut Verkeer
Jochem van Dijk	Since November 2022	
Tomás Tisberger Ibañez	Till March 2023	
Sarah Blanc	Since April 2023	

Supported by Jawed Dawar (Secretary to the Board till end of 2022) and Lotte Bontje (Secretary to the Board from the beginning of 2023). The BoS has met eight times. Each meeting was preceded by a preliminary agenda setting meeting with the Director of Studies, the chair to the BoS, the secretary to the BoS.

BoS TIL has performed its lawful roles and responsibilities:

- Provide advice on the establishment of the Teaching and Education Regulations (TER) and Annex
- Assess the implementation of the TER
- Provide advice – solicited and unsolicited – to the Deans, the Directors of Education and the Director of Studies concerning the program and all associated teaching-related affairs.

Items 2022 - 2023

Prominent items summarized from full advice as given.

- **Committee composition.** This is already an advice of 2021. This year, the advice is implemented in the new Rules and Regulations of the Board of the Examiners and the new Thesis Article 13 (see below).
- **Information provided on studyguide for courses:** The Board discussed the essential information to be included and came up with a suggestion. One main conclusion was that information regarding assessments (% of the final grade, the type of the assessment, retake options and conditions etc.) was not always clear. The conclusions will be presented to the Director of Studies in October/November 2023.
- **Uniform graduation procedure.** After consulting alumni, the BoS provides several advice on how the graduation procedure can be more uniform.
- The CvB send a letter about the general policy of TU Delft to make **the first quarter of the second year (Q5) free for electives**. However, as an interfaculty programme, this is difficult to organise for TIL. The direction of TIL would like an exemption for this policy, and asks the BoS for their opinion and support. The BoS supported the direction of TIL.
- Several members of BoS TIL (students and staff) helped with the **implementation of PEGA**, software that was aimed to digitalise and improve the graduation process. Due to issues with the supplier of the software, the implementation was cancelled.
- Advice on the formulation of **Article 13 “Thesis”** for in the Annex, in order to make it as clear as possible.
- Advice on the content and later the positive advice on **TER and Annex TIL** for cohort '23-'24.
 - The BoS provided several advice to improve the TER, already in February. However, when the draft TER came, this advice was not taken into account. We now know that this advice needs to be input for the cross-faculty working group early in the calendar year. So, next year, we need to not only send this to the DoS, it needs to reach this working group on time (Secretary will take care of this).
 - So, this year, there was again less done with the suggestions for the TER. However, the BoS emphasizes the vagueness of the rules for registration of 'online exams' vs 'proctored exams' which in the end was clarified.
 - The BoS' suggestions for the Annex TIL were taken over.

Actions for 2023 - 2024

In 2023-2024 the BoS TIL will focus on:

- Access for TIL-students to **Evasys evaluations of all courses**
- **Central information for TIL students:** Some information stay specific to each of the faculties, e.g., the upcoming TIL graduations. Board will consider options to announce those centrally.
- Unsolicited advice on **“large CEG modules”**
- **2nd year curriculum refreshment** (BoS has representatives in working group)
- **Overall coherence of the study program:** Given that there has been changes in the curriculum of the CEG master track as well as TIL itself, the Board will pay even more attention to the coherence.