

## Annual report Board of Studies TIL Academic year 2023-2024

Faculties CEG – 3ME – TPM - Delft University of Technology

This annual report of the Board of Studies Transport, Infrastructure and Logistics [TIL] provides an overview of its composition and actions during the academic year 2023-2024. This review serves to inform people and bodies within the TU Delft concerned with the TIL programme about the status of recent and ongoing items within the BoS TIL programme. Also, this document gives new BoS TIL members insight into recent and ongoing items and supports the progress of actions in the coming year.

BoS TIL is an active committee who in a constructive-critical manner works to ensure the highest quality of education in the TIL program. BoS TIL interacts regularly with teachers, students, Board of Examiners, Education & Student Affairs, and the TIL Program Coordinator and TIL Director of Studies. The BoS consists of 6 members, of which 3 staff members and 3 student members. In 2023-2024 the board consisted of:

<i>Staff members</i>	<i>Since</i>	
Bilge Atasoy (ME)	January 2020	chair
Yousef Maknoon (TPM)	January 2020	
Egidio Quaglietta (CEG)	September 2020	

<i>Student members</i>	<i>Since/Till</i>	
Ian Trout	Till November 2023	commissioner of education Dispuut Verkeer
Jochem den Nijs	Since November 2023	commissioner of education Dispuut Verkeer
Jochem van Dijk	Since November 2022	
Sarah Blanc	Since April 2023	

The Board is supported by Lotte Bontje (Secretary to the Board). The BoS has met eight times. Zeven formal meetings, preceded by a preliminary agenda setting meeting with the Director of Studies, the Chair to the BoS and the Secretary to the BoS. The December meeting was planned to be an informal meeting. However, the BoS received a last minute request from the Secretary of the Faculty about the preferred candidate as new Director of Studies and used the meeting to discuss points of attention for the upcoming Director of Studies.

BoS TIL has performed its lawful roles and responsibilities:

- Provide advice on the establishment of the Teaching and Education Regulations (TER) and Annex
- Assess the implementation of the TER
- Provide advice – solicited and unsolicited – to the Deans, the Directors of Education and the Director of Studies concerning the programme and all associated teaching-related affairs.

## Items 2023-2024

Prominent items summarized from full advice as given.

- Participating in the **TIL 2<sup>nd</sup> year Refreshment group** (Sep – March)
  - The BoS was represented in the Refreshment group via two of their members, which updated the BoS during the meetings. Main topics of discussion:
    - about the uniformisation of the thesis/graduation procedure (into implementation).
    - and about developing TIL Research project into an explicit Thesis Preparation course (not implemented yet).
- Suggestions for **teachers to improve their input for study guide** (Sept 2023).
- Advice on “**Budget for excursions and guest lectures**” (Nov 2023)
- Advice on “**Large CEG-modules and implications for TIL-students**” (Nov 2023)
- Request to **announce TIL-thesis defences on TIL Brightspace** (Nov 2023)
- Appointment of **new Director of Studies**: Letter with positive advice on the preferred candidate including points of attention for the new DoS (Dec 2023).
  - Although the BoS was positive about the preferred candidate, they were disappointed about the late and incomplete request for advice. Next time, the BoS would like to be involved earlier in the process, e.g. by reviewing the vacancy-text for the position.
- Advice on the **promotion materials for the Master Event** (Feb 2024)
- Suggestions on the new **TIL Thesis Manual** (March 2024)
- Positive attitude towards a **new Thesis Prep course**, including several points of attention (April 2024)
- Design of a survey for **evaluation the (refreshed) first year curriculum** among teachers and students (spring 2024, to be send out in June and Sept 2024).
- Positive advice and suggestions for **updated learning outcomes CIEQ6223** (June 2024)
- Positive advice and suggestions for **TER and Annex for cohort 2024-2025** (June 2024)
- Advice on the **restructuring Brightspace pages of CIEQ courses** for TIL students (draft in June 2024, to be finalised).

## Year of changes

2023-2024 was a special year because there was a change of Director of Studies. In January 2024 Dr. Arjan van Binsbergen took over from Prof. Dingena Schott. The Board of Studies is grateful for Dingena's efforts and also has confidence in the cooperation with Arjan.

Changes are also taking place on the Board of Studies' side. In September the BoS will not only start with two new student members, but also with two new staff members. The team will be completed with a third new staff member after September.

## Actions for 2024-2025

In 2024-2025 the BoS TIL will focus on:

- Settling the new team (with so many new members)

- (Helping with) (outcomes of) Mid-term evaluation of the programme
- Changes within the 2nd year of the programme, including the ideas for changing TIL Research Project into a Thesis Prep course.
- Keeping eye on improvement of and clear communication about graduation process.
- Reviewing the bridging- and convergence programmes