

Version 18-12-2020

GRADUATION AGREEMENT AT COMPANY

Parties:

1. **Technische Universiteit Delft**, the Faculty of EEMCS, with registered office in Delft, represented in this matter by the Dean of the Faculty Prof.dr.ir. L.J. van Vliet, hereinafter referred to as “**TU DELFT**”,

and

2. **Student** _____ [name], domiciled in _____ [city], _____ [country] at _____ [address], _____ [date of birth], student number _____ [student number], _____ [study program], hereinafter referred to as “**Student**”,

and

3. _____ [Company], with registered office in _____ [country, city] at _____ [address], represented in this matter by _____ [name], hereinafter referred to as “**Company**”,

Whereas:

- the Student is willing to carry out a graduation project at the Company;
- TU Delft approves that the Student will carry out this graduation project and is therefore willing to supervise the Student;
- The Company is willing to have the Student carry out a graduation project at the Company and to supervise the Student;

hereby agree as follows:

1. The Student will carry out a graduation project in the field of _____ with the title

_____ ,
as described in more detail in schedule 1¹ of this agreement.

2. The graduation project will start on _____ for the term of ____ months.
3. The supervisor on behalf of the Company is _____ [name]
and the supervisor on behalf of TU Delft is _____ [name].
4. TU Delft will make the following information available²
_____ .
5. TU Delft will make the following knowledge, software and technology available to
carry out the graduation project³
_____ .
6. The period scheduled for the graduation project is from _____ to
_____, with the exception of the days the Company is closed. This
period may be extended in joint consultation between TU Delft, the Company and
the Student.
7. [optional]⁴ The Student shall carry out the graduation project during regular
business hours of Company and is entitled to 1.67 days of leave per month based
on a full-time working week. Request for extra leave may be granted by the
Company. The Student should make a written application to the Company for such
extra leave.
8. [optional] In the event of sickness the Student shall inform the Company as soon as
possible. In the event of long-term sickness of the Student, he or she shall inform
the Company and TU Delft. The duration of the graduation project may in such case
be adjusted in consultation between TU Delft, the Company and the Student.
9. [optional] The Company shall grant the Student a monthly allowance during the

¹ Schedule 1 is the thesis project proposal.

^{2,3} To be discussed with the TU Delft supervisor. If not applicable, please fill in 'not applicable'. If applicable please fill in accordingly.

⁴ For all optional articles; please remove the word "optional". If not applicable remove the article.

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graduation period of _____ (to be transferred to account number _____ in the name of the Student).

10. [optional] The relevant Company scheme shall apply as regards any travel and accommodation expenses allowance and/or reimbursement of expenses. If the Company has no such scheme, an allowance for the said expenses may be agreed between the Company and the Student.

11. [optional] The Student shall observe the Company's rules of conduct, and health and safety regulations. The Company shall inform the Student of these rules and regulations prior to the start of the graduation project.

On this graduation agreement the conditions for graduation projects as enclosed as schedule 2⁵ will apply. In the event of any conflict between the graduation agreement and the conditions for graduation projects and/or other possible agreements between Student and Company, the conditions for graduation projects will prevail.

⁵ Schedule 2 is the conditions for graduation projects.

Technische Universiteit Delft

Signature _____

Name Prof.dr.ir. L.J. van Vliet

Position Dean Faculty EEMCS

Date _____

Company

Signature _____

Name _____

Position _____

Date _____

Student

Signature _____

Name _____

Date _____