

Application form request change courses

Completely fill out part 1 and part 2 of the form and send the digitally signed form, together with all relevant documentation, via e-mail to the sub-Board of Examiners of the own programme.

For changes regarding:

- Minor (study Abroad), please use the form 'Self-Composed Minor Forms', available on: minors.tudelft.nl;
- Double Degree / Honours Programme, please use the forms [here](#).

Double Degree BSc TW/TN-students:

Please use this form for requests regarding courses from the BSc TW-curriculum and submit to: BoE-AM@tudelft.nl. A request for courses from the BSc TN curriculum should be sent to: examencommissie-tn-tnw@tudelft.nl; and consult the student portal of the faculty TN for the corresponding form.

Discuss an intended request for an exemption with the academic counsellor beforehand.

Note: incomplete requests will not be processed!

1. Student Contact Details			
Name student (+initials):		Student number:	
Programme:			
Double BSc TW/TN-student?	<input type="checkbox"/> Yes	<input type="checkbox"/> Not applicable	
Adjustments regarding:			
<input type="checkbox"/>	Mandatory Course: advice from programme coordinator / academic counsellor		
<input type="checkbox"/>	Elective: advice from programme coordinator		
Courses to be removed from the examination programme (add course description from study guide):			
Course code	Course name	EC	Level
Total EC			
Courses to be added to the examination programme (add course description from study guide):			
Course code	Course name	EC	Level
Total EC			

Explanation Request:			
I have added the information from the study guide:		<input type="checkbox"/> Yes	
Request discussed with academic counsellor:		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Explanation student:			
Date:		Signature student:	

2. Advice programmecoordinator / academic counsellor			
The request for course change is justified		<input type="checkbox"/> Yes	<input type="checkbox"/> Partially
<input type="checkbox"/> No			
Explanation Advice:			
MANDATORY FIELD			
Name:		Signature:	
Position:			
Date:			

3. Decision sub-Board of Examiners			
<input type="checkbox"/> The request for the course exchange is approved		<input type="checkbox"/> The request for the course change is not approved	
Explanation of the BoE decision:			
Signature sub-Board of Examiners:			
Sub-Board of Examiners:			
Name:		Signature:	
Position:			
Date:			

Check carefully before submitting the form to avoid delays!