

## MSc Thesis Kick-Off Form

*Master Aerospace Engineering*

*For students that started the MSc per September 2022 or later*

This form must be submitted within one week of the start of your Thesis Project. Only fully completed digital forms can be taken into account. Send this form to [SPA-LR@tudelft.nl](mailto:SPA-LR@tudelft.nl)

**Note: A candidate may not start the thesis before having successfully completed the BSc programme and the first year of the MSc programme (art 9 Implementation Regulations). Contact the track coordinator in case of doubt.**

Name Student \_\_\_\_\_  
 Student Number \_\_\_\_\_  
 E-mail Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Start MSc Program (MM/YY) \_\_\_\_\_  
 Start Thesis (MM/YY) \_\_\_\_\_  
 Thesis/Research is related to nuclear proliferation **yes**<sup>1</sup>  **no**

**Note:** When you perform your thesis research at a company be aware that the results of the Graduation Project (as set out in the thesis) should be publicly accessible. The university has the legal obligation to make the results of research and education publicly available, for society in general and for students and teachers specifically. This is the reason why all the thesis reports must be uploaded in the repository of the TU Delft.

If your results are confidential you must use the template confidentiality agreement of Aerospace Engineering. This agreement can be found on the Brightspace page Master Thesis Aerospace Engineering.

### Planning

Thesis Workload	<ul style="list-style-type: none"> <li>The thesis is worth 45 European Credits (EC).</li> <li>1 EC is equivalent to 28 hours of work.</li> <li>If you were to work on the thesis non-stop, it would take approximately 32 weeks.</li> </ul>
Time Allowances	<ul style="list-style-type: none"> <li>Although the thesis would take 32 weeks at full capacity, the faculty recognizes that students might face interruptions like holidays, illnesses, or other unforeseen reasons.</li> <li>As a result, students are allowed to spread out their thesis work over 9 months (or ¾ of a calendar year), which equals 39 weeks. This duration is referred to as the 100% Full Time Equivalent (FTE) commitment level.</li> </ul>
Part-time Commitments	<ul style="list-style-type: none"> <li>If a student has other commitments, such as a part-time job, and cannot work full-time on their thesis, there is an alternative timeframe. This is the 80% FTE commitment level.</li> <li>Under this level, students are given 47 weeks (or approximately 11 months) to complete their thesis.</li> </ul>
Completion Definition	<ul style="list-style-type: none"> <li>Finishing the thesis means uploading it to the TU Delft thesis repository.</li> <li>The time frame mentioned does not include the defense of the thesis. So, the defense will happen after the stated period.</li> </ul>
Internship Extension	<ul style="list-style-type: none"> <li>If a student chooses to undertake an internship as part of their thesis, it would extend the thesis duration.</li> <li>The extension is 12 weeks: 10 weeks for the internship and an additional 2 weeks for mobility or vacation.</li> </ul>

My time commitment level      **5 days/week**       →100% FTE  
    **4 days/week**       →80% FTE

If 80% was selected, reason for not choosing 100%. \_\_\_\_\_

<sup>1</sup> Please attach Exemption form Dutch government (see <https://www.government.nl/topics/secondary-vocational-education-mbo-and-tertiary-higher-education/exemption-certain-engineering-or-nuclear-related-courses-of-study>)

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## Master Aerospace Engineering

### Planning Thesis 100% FTE

Start graduation project	week 1	_____
Kick-off session	week 2	_____
Mid Term Review	week 16-19	_____
Green light review	week 28-35	_____
Expected hand in date thesis	week 30-37	_____
Master Thesis presentation and defence <sup>2</sup>		_____
Holidays		_____

### Planning Thesis 80% FTE

Start graduation project	week 1	_____
Kick-off session	week 2	_____
Mid Term Review	week 20-23	_____
Green light review	Week 31-43	_____
Expected hand in date thesis	week 38-45	_____
Master Thesis presentation and defence <sup>2</sup>		_____
Holidays		_____

## Research Description

(max 150 words)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name Responsible Supervisor<sup>3</sup>

\_\_\_\_\_  
Signature Responsible Supervisor

EWEM ONLY:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name Supervisor DTU

\_\_\_\_\_  
Signature Supervisor DTU

<sup>2</sup>A minimum of 20 working days between hand in Green Light Review Form and Thesis presentation and a minimum of 14 days between submission of the final Thesis and Thesis presentation.

<sup>3</sup>The responsible supervisor is a scientific staff member of the Faculty Aerospace Engineering (HL, UHD, UD, lecturer, researcher, Postdoc) and provides guidance during the Thesis process to the student. If the daily supervisor is a PhD student, the responsible supervisor will be the point of contact. The student has the final responsibility for the Thesis! Exemptions to this rule can be requested through the Board of Examiners (boardofexaminers-ae@tudelft.nl).