**Exemption form individual course TPM**

***Procedure****:*

1. *Please fill out the form and add the required attachments (course descriptions including learning objectives, possibly grade lists and diplomas)*
2. *Ask the examiner of the course (where you apply for exemption: course A) for advice and approval on the form*
3. *Send the scanned (signed) form with attachments by e-mail to:* [*examencommissie-TBM@tudelft.nl*](mailto:examencommissie-TBM@tudelft.nl)

*Please note: this exemption will only be handled in Osiris after the Board of Examiners has approved and you (in the case of results obtained outside TU Delft) have the official proof of successfully completing the course (on the basis of which exemption is granted). submitted to the Study Program Administration (SPA):* [*SPA-TBM@tudelft.nl*](mailto:SPA-TBM@tudelft.nl)*.*

*The decision of the Examination Committee is communicated by e-mail to the student and Study Program Administration (SPA).*

*For questions you can contact the academic counselor.*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Student information** | | | | | | | | | |
| Student name: | | |  | | E-mail: | |  | | |
| Student nummer: | | |  | Programme: | BSc  EPA  MOT  CoSEM | | | | |
| **Request exemption for course (A)** | | | | | | | | | |
| Course code | | Course name | | | | | | | EC |
|  | |  | | | | | | |  |
| **On the basis of the following results (B)** | | | | | | | | | |
| Course code | | Course name | | | | | | Mark[[1]](#footnote-1) | EC |
|  | |  | | | | | |  |  |
|  | |  | | | | | |  |  |
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|  | |  | | | | | |  |  |
| **Motivation exemption request** | | | | | | | | | |
|  | | | | | | | | | |
| **Advise examiner of course (A) for which exemption is requested** | | | | | | | | | |
|  | | | | | | | | | |
| **Compulsory supplements/pieces of evidence added** | | | | | | | | | |
| Course description of module for which exemption is requested (A)  Course description (outside TPM) of courses on the basis for which exemption is requested (B)  **Supplements/pieces of evidence:** | | | | | | | | | |
| 1. |  | | | | 4. |  | | | |
| 2. |  | | | | 5. |  | | | |
| 3. |  | | | | 6. |  | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Signature** | | | | **Approval Board of Examiners** | |
| **Student** | | **Examiner of course (A)** | | **Board of Examiners** | |
| Name: |  | name: |  | name: |  |
| Date: |  | date: |  | date: |  |
| Signature: | | Signature: | | Signature: | |

1. Results in case of completed course. [↑](#footnote-ref-1)