

# Profile of members of the Board of Studies of faculty TPM

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## **What does the Board of Studies do?**

The Board of Studies (BoS) monitors the quality of the educational program and is the sounding board of the program. The BoS advises the dean on the Teaching and Examination Regulations of the program and has on certain aspects of the Regulations the right of consent. Also, the BoS advises the director of studies on all aspects of the education in the program. Lastly, the BoS can respond to suggestions from students and teachers.

In the past, the BoS has discussed subjects like the changes in the educational curriculum, for example the abolition of a technology specialization. Other examples are course evaluations, visitation of the program as well as changes in the graduation process.

## **What is the composition of the Board of Studies at TPM?**

Every program has a BoS. Both students and teachers are represented in the BoS (50/50), aiming to provide a right reflection of the program. At TPM, there are two BoS's, 1 for the Bachelor and 1 for the masters.

In the BoS of the bachelor, 4 teachers and 4 students are represented. In terms of student members, the aim is to have at least second and third year students represented.

In the BoS of the masters Engineering and Policy Analysis (EPA), Management of Technology (MoT) and Complex System Engineering and Management (CoSEM), there are 2 teachers and 2 students (preferably from the different years) represented per master program, making the total number of members 12.

## **What does membership of the Board of Studies entail?**

The Board of Studies meets at least every quarter. Furthermore, as a member of the BoS, you will spend time on preparing the meetings and keeping yourself updated on developments within the program. The university offers training courses for the student members of the BoS.

In general, membership of the BoS is easy to combine with studying or teaching. Student members get 1 month RAS per academic year. In practice, the total time spent is about 24 hours in an academic year.

## **What does the faculty expect from a member of the Board of Studies?**

The faculty expects the BoS to have an involved and committed attitude towards education, and the willingness to think about guaranteeing or improving the quality of the education. Initiative from BoS members with ideas on the program is appreciated.

## **What does the faculty look for in a member of the BoS?**

- The faculty looks for involved and assertive BoS members with an open attitude and affinity with education. Through preparing and actively engaging in meetings as well as cooperating with the other members, a BoS member is capable of constructively contributing to oral and/or written advice that is provided on behalf of the BoS to the dean (or the educational director, or the director of studies).
- The student members of the BoS are registered for the specific educational program, and it is expected that they obtain good study results. In addition, student members should be able to commit for a year and to attend every meeting.
- The teacher members of the BoS are appointed as lecturers at the TU Delft and teach at least one course in the program the BoS is responsible for. In addition, teacher members should preferably be in

possession of the Basic Qualification Education (BKO) or equivalent qualification or be engaged in the BKO traject or an quivalent. We expect the teacher members to attend every meeting.

**What is the procedure for being appointed a member of the Board of Studies?**

Student members are appointed by the dean for the period of a year, with the possibility of being reappointed for another year. Teacher members are appointed by the dean for the period of three year, with the possibility of being reappointed for another three year.

The dean sets a broad deadline for those interested to apply for the BoS. Students can apply via the board of study association Curius. Teachers can apply via the director of their department. The board of Curius and the directors of the departments then submit their nominations, which may also include candidates recruited by themselves, to the dean. With regards to the nominations, the dean will also hear the Faculty Student Council (FSR) regarding the student members of the BoS, and the Subcommittee (ODC) regarding the teacher members.

For more information, see article 7 of the Faculty Regulations.