

# Sign out instructions Kavli Nanolab Cleanroom

You are registered as a Kavli Nanolab user and want to sign out of the cleanroom.

## What do you need to do?

1. Collect your user box inside of the cleanroom with all the belongings:
  - Pincet 35A-SA
  - Pincet TL-2A-SA
  - Stopwatch
  - 1 Stirrer Magnet Small
  - 1 Stirrer Magnet Large
  - Safety Goggles
  - USB stick CLEANROOM USE ONLY

You can remove your personal belongings outside of the user box and keep this if wanted.

Clean your user box with an IPA wipe before taking it out of the cleanroom.

*User box can also be removed by the KN staff member at request.*

2. Bring your user box with all the belongings and your TNO badge to room D173 (office Eugene Straver and Pauline Stevic). *If you don't bring your TNO badge, it will cost you 25 EUR from your deposit.*
3. Fill in the attached form with all your details, to get your deposit, and send this digitally to:  
Eugene Straver ([e.j.m.straver@tudelft.nl](mailto:e.j.m.straver@tudelft.nl))  
Pauline Stevic ([p.stevic-2@tudelft.nl](mailto:p.stevic-2@tudelft.nl))  
Ewan Hendriks ([e.j.p.p.hendriks@tudelft.nl](mailto:e.j.p.p.hendriks@tudelft.nl))

If you have any further questions regarding sign out of the cleanroom, please contact the Kavli staff members mentioned above.

Thank you for working in our cleanroom!

Kind regards,

Kavli Nanolab Staff

**USERBOX Kavli Nanolab TU-Delft/VLL**

**ITEMS RETURNED**

ITEMS	PRICE	YES	NO
PINCET 35A-SA	40		
PINCET TL-2A-SA	30		
STOPWATCH	12		
1 STIR MAGNET SMALL	1		
1 STIR MAGNET LARGE	2		
SAFETY GOGGLES	5		
USB STICK CLEANROOM USE ONLY	10		
<b>TOTAL</b>	<b>€100</b>		

**IF YOU DON'T RETURN YOUR TNO BADGE, IT WILL COST YOU € 25 FROM YOUR DEPOSIT.**

**PERSONAL INFORMATION**

NAME	
HOME ADDRESS	
ZIP-CODE	
STATE/PLACE	

**HEREWITH CONFIRMS RECEIPT OF THE ABOVE LIST ITEMS AGAINST A DEPOSIT OF € 100**

DATE		
SIGNATURE		
IBAN NUMBER		
RETURNED TNO BADE	Yes	No

When finished, return this user box to room number D173 (or D171).