

## STUDY & RESEARCH

### Grant Requirements

#### Specific requirements

Requirements if you receive a minimum of 10 ECTS for your activity.

- No faculty exchange agreement exists between TU Delft and the host institution; check the [partners' database](#)
- You are at least enrolled and started in your 2nd year of study (minimum 45 ECTS obtained for Bachelor students)
- You are and will remain registered as a full-time student at TU Delft during your stay abroad.
- Your stay is at a foreign university (or non-commercial institution) and must form part of your TU Delft academic programme and earn you a minimum of 10 ECTS credits (may be part of your graduation project)
- Your study or research is not supported by or on behalf of a commercial institution.
- Applications for activities related to a minor do NOT qualify for a grant from FAST.
- You do not receive any of the following TU Delft mobility grants: Justus van Effen Scholarship, IDEA League research grant, ERASMUS+, Holland Scholarship, STIR.
- During your application, you need to upload a signed letter of acceptance from your supervisor abroad (local supervisor from the location where your activity takes place). Please note that this letter should be written on an official letterhead from the local university/ institution.
- During your application, you need to upload a signed letter from your faculty stating the amount of ECTS you receive for the activity (letter on official letterhead).
- Funds are not provided for architecture studios in MSc 1 and 2, as well as MSc 3, except for the Explore lab studio. The decision by FAST to withhold funding for these studios is based on the anticipation of excursions being integral to the course, rendering them mandatory components. Consequently, no funds are allocated for such excursions.

Requirements if you receive less than 10 ECTS for your activity.

- Your study or research takes place outside of the Netherlands at a non-partner university or a non-commercial institution.
- Your study or research is not supported by or on behalf of a commercial institution.
- You are and will remain registered as a full-time student at TU Delft during your stay abroad.
- You need a financial contribution from your faculty for your activity.

- Applications for activities related to a minor do NOT qualify for a grant from Delft University Fund.
- During your application, you need to upload a signed letter of acceptance from your supervisor abroad (local supervisor from the location where your activity takes place). Please note that this letter should be written on official letterhead from the local university/ institution.
- If you attend a summer school, you need to upload a signed letter of acceptance from the summer programme and a signed letter from your faculty stating the number of ECTS you may obtain upon completion (letters on official letterhead).

## General requirements

- FAST only approves applications which are related to a TU Delft study programme, or which are based on TU Delft technology.
- Applications should be submitted at least 2 weeks prior to commencement of the activity.
- Your grant is made possible with the financial support of TU Delft alumni. In order to collect your grant, we ask you to pay this support forward. By becoming Student Friend of Delft University Fund, students like you also get the opportunity to bring on their ambition. All it takes is an annual direct debit of 10 euro. Of course, you can stop your support any time after the first withdrawal. Please submit this form before you submit your final report. Payment of the grant only takes place after you have become Student Friend.
- You need to register your stay abroad contact details in MyTUDelft (at least 14 days before departure) by which you are automatically eligible for free TU Delft travel insurance (the maximum period of stay abroad for trainees and students is set at 365 days. Check the TU Delft Insurance page for more information.
- If restrictions regarding traveling abroad are put in place by TU Delft, they must be followed.
- Only registered TU Delft students and/or registered study associations can apply for funding at FAST.
- If the applicant does not execute on the agreed promotional activities, the grant can be cancelled at any time by FAST. Proof of the completed promotion activities needs to be included in the final report.
- The final report must be received within 1 month after the activity has ended. Any rights you might be entitled to regarding payment of the grant will lapse with this same period.
- FAST guarantees that you will receive a predetermined amount to compensate for a budget deficit, provided that the expected deficit in your

budget actually occurs. You can show this afterwards by submitting your final declaration. If the deficit in this declaration is smaller than expected, the amount of the grant will be lowered accordingly. If the deficit is the same or higher than expected, you will receive the amount allocated in advance, provided that all requirements have been met.

- The assessment of all applications is done by the Executive Grant Committee after the advice from FAST.
- The amount of the grant may depend on the faculty's financial contribution and can differ per application. The decision to award a grant is at the discretion of FAST and the Executive Grant Committee. Decisions regarding the amount of the grant are not open to appeal.
- Decisions rejecting a request for funding are not open to appeal.
- Students are to refrain from engaging in activities of a political and/or commercial nature during the time abroad that could damage the reputation of TU Delft.
- The final date on which you can claim the grant is 1 year after the date of the email-notification that you are awarded the grant. After 1 year, the grant will automatically expire. If multiple students are participating, a group application should be submitted. The granted amount will be the summation of the individual grants. Each group can apply for at most five times the individual amount.

Further details are provided in the application platform  
[www.fastfundingdelft.com](http://www.fastfundingdelft.com)